

Penn State Smeal College of Business

Master of Professional Studies in Management and Organizational Leadership

Dear Class of 2018:

Please read this message about MMOL accounting class preparation carefully.

Historically, students with less preparation struggle with financial accounting, which must be scheduled early in the program as many other courses build on financial statement literacy and accounting principles. To prepare you and aid your transition back to the classroom, you have been enrolled in a **mandatory** financial accounting preparatory course. This course has been selected and approved by our accounting faculty as necessary pre-work for your Financial Accounting course (BA 511).

The modules and assessment must be completed prior to Orientation, **by August 11th**. You can take the course at your own pace during the summer, expecting it to take about 12-15 hours to complete. Don't be intimidated by the process, the preparatory course gets very good reviews from our faculty. Moreover, staff members with no accounting background have been able to complete the modules and understand the material. If you take your time and take notes as you go along, you won't have any trouble.

Please review the following important information prior to beginning the preparatory course ALEKS:

- [Letter from your accounting instructor, Dr. Dan Givoly provides important information. PLEASE READ.](#)
- [ALEKS Course Syllabus, lists ALEKS topics.](#)
- [Student Registration Guide for ALEKS.](#)
- ALEKS Learning System letter containing Course Codes required for login (**SEE BELOW**).
- [Accounting Textbook excerpt, chapters 1-3.](#)
- [Accounting Textbook ordering information.](#)
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Other Important Reminders:

- 1) Complete your [arrival questionnaire](#) **including photo, by June 16th.**
- 2) Complete your Career Services Summer Smart-Start deliverables **by June 12th.**
- 3) ALEKS (Pre-Term Accounting modules and assessment) – **by August 11th.**

Sincerely,

Denise & Chelsea
The MMOL Student Services Team

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